

a place to be

a place to belong

a place to become

Leadership Team Meeting

Minutes

August 8, 2018

First Baptist Church

Present: Louise Marston, Chair; Jean Anne Hallas, M & P; Peter Fox; Meg Illman-White, Minister; Cheryl Dyck, Recording Secretary; Thelma Bretel; Ashley Bennett (via computer)

Regrets: Hilary Aitken, Fred Richardson, Charlotte Caron

1) Opening:

A. Tea Time

B. Reflection: Peter Fox read his reflection from "Simple Abundance" - Working with What You Got".

C. Approval of Agenda:

Motion #1: Peter Fox/Jean Anne Hallas CARRIED
THAT the agenda be accepted as circulated.

D. Approval of June 14, 2018 minutes & notes from August 1 emergency meeting.

Motion #2: Thelma Bretel/Jean Anne Hallas CARRIED
THAT the minutes from June 14, 2018 be accepted as circulated.

2) Business:

A. New business

a. Potential Grant applications (Louise, Peter)

Cathy Zroback is looking into potential grants that we may be able to receive from organizations. Peter Fox noted that we were approved for a grant from the City of Kenora for the amount of \$2,135. (50% of accessibility) renovations. This funding will be used to offset the costs of the external entrance ramp to the 2nd Street elevator doorway. Another funding project which was looked into was the Trillium Foundation, which its proceeds come from the Ontario Lottery and Gaming Corporation. As our policy for the church reads, no gambling, we did not feel comfortable applying for this funding. Peter also mentioned that there was a grant in partnership with the United Church of Canada called "Faithful Footprints". This grant is designed for renovations by making your church a more energy efficient building. The Hearts of Knox was looking into receiving a grant for the accessible washrooms off the lower hall. Louise was going to touch base with Heath Gropp from Seven Generations to use her talents and education when researching for these grants.

b. Building Renewal - Quote for repairing the wall to the balcony;

Drawing for 5th Avenue entrance (Charlotte, Louise)

We received a quote for \$6,000. to repair the stair wall going up to the sanctuary. It was decided for now not to approve this quote, these repairs will be discussed at a later date. Charlotte submitted a drawing received from Nelson Architect for the exterior walk plan for the 5th Ave. door which will include an elevated sidewalk for handicapped accessibility. Peter is going to contact Tom Hallas regarding getting the gutters cleaned out so the water does not drip down the brick when it rains. This work will properly need to be hired out and gutters cleaned out on a yearly basis.

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B. Old business

- a. Sanctuary Renewal - Initial safety considerations (Fred)

The tiles in the sanctuary have been repaired with thanks to Derek Rosa.

3) Reports:

To be reported in person, in written format, or at next meeting depending on discussion requirements.

- A. Minister's Report (Meg Illman-White)

Meg noted that the Blueberry Camp took place at the end of July. The experience was interesting, bringing people together with different strengths. About 10 people participated in the camping and others came for the day camp. Plans for next year will focus on improvements and what could have been done better. The three day canoe trip is coming up in a few weeks, Gail Row has volunteered to help out. Also included will be volunteers that have participated in a 20-hour Wilderness First Aid Training course, as well as ORCKA Canoeing Training. Meg received a call from Wabaseemoong First Nations when 70 people had to be evacuated to a near by reserve due to forest fires in the area. The 5 days they were evacuated, the reserve was looking for mattresses etc. to help them out. During the renovations at Knox, Meg's office will temporary move to Gillons Insurance, the Knox office will move to St. Alban's. During Meg's 3 week vacation Sandra Tankard will be covering during her absence.

- B. Finance Report - Financial monthly update and updated pillars and UCC application update (Peter Fox)

Peter reported on the latest financial report received for May. He noted that \$10,000. from the Manse fund and \$35,000. from BOV was transferred into the general operations account to offset the recent funds spent on property, building design projects (copy attached). The loan application from the United Church of Canada has been submitted by our Treasurer. We may not know the outcome of the loan until the end of October as it has to sent to Presbytery, Conference and then to Toronto for approval.

- C. M & P Report (Jean Anne Hallas)

Sarah Pyzer was the successful candidate for the contract position for the Youth and Young Families position. Louise will get the contract drawn up for Sarah's signature. Jean Anne noted that Jayson Hampton; Caretaker will be laid off during the time of renovations and will be hired back once everything is settled and Knox is fully functional again.

4) Leadership Team Discussion

Communication – LT monthly updates; congregational meetings

Behold – discussion on visioning plans to date

Louise mentioned that she would keep the congregation updated on the renovations during the time of Sunday services. She thought if a congregational meeting had to be called, it would be best to hold them in the evenings.

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Ashley gave a review of Behold – a visioning group summary that she and other volunteers have been working on. This purpose is to communicate to the community what we want to put our resources towards (energy, time, money). This idea would take place in a 3 part process (Be-Hold, Belong, Become), whereas ‘Behold’, being step one would start focusing in the fall. ‘Be-Hold’ would take place over a 30–60 day period (Presbytery–Advent) focusing on what we have done over the years and preparing us for the future. The period where ‘Belong’ comes in, the team will analyze and summarize all the information they received and the feedback back from everyone. At this point they will communicate it back to the congregation in a way that makes us all feel like we belong. (Written report is attached).

5) Closing

- (A) Next Meeting Date: Retreat September 15
- (B) Reflection for Next Month: Not known
- (C) Closing: Ashley closed with a prayer

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Reports and Tasks Pending from August 2018 Meeting

Tasks	Person(s) Responsible	Complete/Deferred
Get Sarah Pyzer contract ready for signature	Louise Marston	In Process
Look into other avenues for Grant applications / Louise to talk with Heather Gropp	Louise Marston, Peter Fox	In Process
Talk to Tom Hallas regarding hiring to clean gutters	Peter Fox	In Process
Get paperwork together for Jayson's lay off	Jean Anne Hallas	In Process
Think of ways to pull in fundraising for renovations	Fred Richardson	In Process
Work on team for Sanctuary planning renewal group	Leadership Team	In Process
Continue to work on Behold Visioning plan	Ashley Bennett	In Process

Motions:

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Motion #2: Thelma Bretel/Jean Anne Hallas CARRIED
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