

a place to be

a place to belong

a place to become

Leadership Team Meeting

Minutes

October 17, 2019

Knox Lounge

Present: Lynda Pyzer, Chair; Peter Fox, Finance; Brenda Shodin, M & P; Thelma Bretel; Cathy Zroback; Don Cameron; Meg Illman-White; Cheryl Dyck, Secretary

Regret: Rai Therrien, Charlotte Caron, Elora Cavner

1) Opening Devotions: Lynda read a message reflecting on "May I Have This Dance" by Joyce Rupp

2) Appointment of Secretary: In the absence of Rai Therrien; Recording Secretary, Cheryl Dyck was appointed by consensus to be the recording secretary and to take the minutes.

3) Correspondence:

Lynda read a letter of resignation from Jean Anne Hallas, representative for M & P effective immediately. Cheryl Dyck will write a note of appreciation to Jean Anne on behalf of the LT for her work on the committee.

Mandate magazine had asked for an article on the shelter. Meg will prepare in due course.

Halo Canada - LT was approached by Halo Canada to take part in a research project which focusses on exploring the socio-economic impact of our work and ministry in the communities they serve. They were looking for 2 more congregations to participate in this study and they approached Knox. Upon discussion, we graciously declined as "what would be the value for Knox and what would we get out of it in the end". (A copy of their letter of correspondence is attached). An earlier email report is to be forwarded.

4) Approval of Agenda:

Motion #1: Moved by Thelma Bretel and seconded by Peter Fox

THAT the agenda be approved with one addition: 7. New Business - i) Approval of Concerts Carried

5) Approval of Minutes:

Motion #2: Moved by Don Cameron and seconded by Cathy Zroback

THAT the changes of the September 19, 2019 be accepted as amended.

Carried

i) LT Minutes - September 19, 2019

ii) Business Arising from Minutes:

Photo Directory

Thelma will make an announcement on Sunday requesting a volunteer to come forward to make arrangements for an updated photo directory.

Emerging Spirit

It was noted that we received the Emerging Spirit grant for \$5000. LT approved by consensus that the following people be accepted for an Emerging Spirit Group:

Meg Illman-White, Ashley Bennett, Miriam MacDonald, Doug Schneider, Luke Hildebrand, Gord Day-Janzen, Lisa Baker, Chrissy Issacs, Bernice Albany and Adam Ward.

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Motion #3: Moved by Thelma Bretel and seconded by Brenda Shodin
THAT the LT received the Emerging Spirit grant.
Carried

Cross

Brenda will make an announcement in church to find people interested in the finding a new location for the cross.

Visioning

Lynda contacted Kaitlin Almack to see if the visioning process could start this fall and the timing did not work out. The dates they selected are for April 18-19, 2020 for a 1-1/2 to 2-day sessions, which will include the whole congregation. Brenda suggested as a continuation of BEHOLD that questions could be developed for dialogue with the community focused on what they think we are.

Crisis Statement

A Knox crisis statement will be developed when creating our Duty of Care policy.

Liaisons/contract information

LT members were asked to indicate the groups with which they will liaise and list personal contact information if desired.

Disclosure

The first Disclosure report was emailed out to the congregation last month. It was discussed that one should be sent out after each LT meeting. This will be emailed out to the congregation and hard copies will be made available at Sunday service. The purpose of the report is to let the congregation know what LT is up to and to stay connected. There was a discussion of changing the title name, to be confirmed.

Rental Policy

The updated rental of facility policy was emailed out to the Leadership Team. Jean Anne, Lynda and Cheryl are meeting next week to go over the policy. Building door keys were also included in the policy and will be discussed at the meeting. Peter noted that he would talk with Bruce Ormiston regarding insurance for users outside our Christian Ministry.

Lynda is also working on a "Duty of Care" pamphlet in which the obligation is to take reasonable care to avoid causing foreseeable harm to another person or his or her property.

iii) Congregational Minutes - January 27, June 9, August 11, August 25

Lynda noted to read over the congregational minutes and to let her know if you have any changes, will need these for the Annual Congregational Meeting

6) Reports:

i) Minister's - Meg

Meg mentioned she has been attending meetings with the Climate Action group. She also attended the Pabaamashi Wilderness First Aid Training. She volunteered at the Fellowship

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Centre and Jubilee Church during the closure of the shelter. Pastoral care has been busier while she attended 9 home visits and also hospital visits. With a few baptisms being scheduled, she has been preparing for these. Meg will be leaving on October 24 to attend a preaching seminar in Toronto.

ii) Youth and Young Families - Brenda

Brenda noted that she recently attended a youth and family event in Thunder Bay with the Cambrian Youth United. There was about 20 kids in attendance from the Northwestern Ontario region. This event was also orientated to multi-age groups.

iii) M&P - Brenda

No report was available. Brenda gave a brief update of behalf of M&P and noted that the group attended an M&P workshop with Judy Hare from Prairie to Pine Regional Council.

iv) F&S - Peter

Peter went over the bank statement ending September 25, 2019. He noted the bank balance was \$122,881, which includes restricted funds amounting to \$77,986. He also noted that plate offerings are down \$4369 from last year. (Attached)

v) WIG - Cathy

Cathy reported that no meeting had taken place in October. The portable microphone for the sanctuary has now been purchased. Bruce Graham is looking into the mic interference noise that comes through from First Baptist.

vi) Building - Cathy

Peter spoke with Len Mark asking if moving the sound system to the back of the sanctuary would interfere with his concert series and he did not have a problem with this. Upon speaking with Alex Coats he did not think it was necessary to move it. Peter said a location would have to be found for making the system look visual appealing as well. It was noted that someone should speak with Northern Sounds and Systems to get their opinion to see if this is viable along with cost. Brenda offered to assist and make recommendations.

Concern has been expressed re the sagging and bowing sanctuary windows and whether they pose a collapse/liability hazard. A consultant from Prairie Glass was hired for a cost of \$630. His inspection revealed that, in his opinion, there is a collapse hazard although it is likely not immediately imminent. The windows will continue to deteriorate as they are not vented and the build up of heat between the storm and stained glass softens the lead which then stretches and sags. It was felt unnecessary to remove the whole window, but rather just the bottom 2-3 feet. Allowance would be made to let the trapped hot air vent to the sanctuary. A 'ball park' figure was \$2,000 - \$3,000 per window. There would be some saving of travel time money if several windows were done at a time. He will follow up with a written estimate.

We received some chairs from First Baptist and Cathy will go through our current chairs with arms and throw out badly used ones.

We are still waiting for signs to be made for Knox accessible door and family washroom. It was mentioned we still have a credit remaining from Mike Newton left over from designing the Affirming sign for Knox.

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Cathy received permission, by consensus from LT, to sell, gift or dispose of the green machine and floor polisher.

vii) Pabaamashi - Thelma

Thelma presented a report from Darlene on the Project Highlights - October 2019. She mentioned that Darlene would like to do a Powerpoint presentation with the congregation presenting the events that look place this summer and fall. (Attached)

7) New Business:

i) Approval of Concerts

This item was deferred until next meeting.

ii) Covenant - Lynda

A DRAFT copy of the covenant between Knox United Church with Prairie to Pine Regional Council was emailed to the Leadership Team. With time constraints Lynda asked LT to read over the document and send any changes/recommendations by email directly to Lynda using "reply all" in their response.

iii) Governance Document - Don

A DRAFT copy of the Governance Document of Knox United Church, Kenora had been emailed to the Leadership Team. Again due to time constraints Lynda asked if LT could read over the document and send any changes/recommendations by email directly to Lynda using "reply all" in their response.

8) Adjournment: Thelma Bretel moved that the meeting be adjourned at 7:30 p.m.

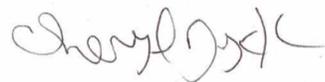
Next Meeting Date - November 21 at 4:45 p.m.

Devotions - Peter Fox

9) Closing Prayer - Meg Illman-White



Chair
Lynda Pyzer



Secretary
Cheryl Dyck

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Reports and Tasks Pending from October 17, 2019

Tasks	Person(s) Responsible
Make an announcement in church regarding a person to organize an updated photo directory.	Thelma
Make an announcement to find people who would like to form a group for the relocation of the cross.	Brenda
Write a thank you note to Jean Anne.	Cheryl
Revise the Rental and Key Policy	Jean Anne and Lynda
Work on visioning questions	Brenda
Look into moving the sound system to the back of the church	Peter Fox
Edit Covenant and Governance Document	Leadership Team
Devotions for November 21 Meeting	Peter

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Motions:

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Motion #3: Moved by Thelma Bretel and seconded by Brenda Shodin

THAT the LT received the Emerging Spirit grant.
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Consensus Decisions

Cheryl Dyck was appointed by consensus to be the secretary and to take the minutes.

LT approved by consensus that the following people be accepted for an Emerging Spirit Group
- Meg Illman-White, Ashley Bennett, Miriam MacDonald, Doug Schneider, Luke Hildebrand,
Gord Day-Janzen, Lisa Baker, Chrissy Issacs, Bernice Albany and Adam Ward.

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