

a place to be

a place to belong

a place to become

**Virtual Leadership Team Meeting  
Minutes  
November 9, 2021**

**Present:** Lynda Pyzer, Thelma Bretel, Cathy Zroback, Rai Therrien, Peter Fox, Don Cameron, Marc Whitehead

**Regrets:** Brenda Shodin

**1) Devotions:** Don Cameron

Don referenced Mitch Albom, author of TUESDAYS WITH MAURY and more recently THE STRANGER IN THE LIFEBOAT. The latter centers around an ocean liner filled with business men. When the boat sinks there are 10 survivors in a lifeboat. They come upon a person in the water and can allow him in the lifeboat only if all 10 survivors agree that He is the Lord. Don's reflection was on how the survivors in the lifeboat would convince Don that He (the stranger) was the Lord. "Where is the Lord in his (our) life"?

**2) Approval of Agenda:**

There was an email addition under "correspondence".

**Motion #1** - Moved by Thelma Bretel and seconded by Don Cameron THAT the agenda be adopted as amended.

Carried

**3) Approval of Minutes:**

**i)** Corrections spelling of Marston and Pabaamashi. Correction to Pantry Report: Pantry remains busier than pre Covid but is not as crazy busy as winter through early summer. 12 Thanksgiving food hampers containing approximately \$100.00 of food and a \$20 grocery gift card were distributed to Ontario Works recipients.

**Motion #2** - Moved by Peter Fox and seconded by Don Cameron THAT the October 12/21 LT minutes be adopted as corrected.

Carried

**ii)** TENT- Cheryl Dyck cleaned up after the individual abandoned his things. NWHU was notified about the needles but declined to come.

**iii)** KITCHEN - Cheryl Dyck spent Sunday afternoon cleaning it . It is uncertain why there is such a mess left as soup makers are doing prep at home and Doug's Tuesday group only had rice in the oven. Further discussion questioned the number of keys out and to whom. There recently was an invoice for more keys. Lynda will ask Cheryl about members holding keys and who the extra keys were for.

**4) Correspondence:**

An e-mail was received from Cathy Zroback about the crumbling tower wall. It is crumbling more and needs repair. The quote 2 years ago, because it requires asbestos abatement, was for \$7,000. She would like approval to get an updated quote to either remove the plaster to the brick or board over the area and paint it. Significant discussion took place. LT decided that an updated quote should be secured and a decision will be made.

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**5) Reports:**

**i) M&P** - No report

**ii) Finance** - Peter Fox (attached report)

Also M&S looks like it will be less than budgeted. Peter asked if it could be made up from operating budget. Some discussion occurred.

**Motion #3** - Moved by Peter Fox and seconded by Cathy Zroback

THAT any M&S budget shortfall be covered from the operational budget

Carried

The Manse fund is \$274,000 and the bank balance at present is adequate. We do not need the approved \$10,000 from the Manse fund for operations.

**MOTION #4** - Moved by Peter Fox and seconded by Don Cameron

THAT sufficient funds be taken from the Manse Fund to balance Knox's budget at year end.

Carried

**MOTION #5** - Moved by Peter Fox and seconded by Cathy Zroback

THAT the finance committee be approved to make up as necessary the M&S budget/donation shortfall from Knox's operational funds at year end.

Carried

Both PANRTY & HEARTS of KNOX received grants from the Community Foundation.

Pantry for \$6,000 and Quilters \$3,000.

**iii) Pantry** - Cathy Zroback

Thrilled to receive \$6,000 grant from the community foundation.

Gift cards to Tuesday soup makers (Fellowship Center) and Doug Schneider's 2x month dinner makers (for homeless).

12 Ontario Works family food hampers distributed at Thanksgiving.

10 Hampers to KACL storage for case worker easy access-often ODSP or CMHC recipients.

Requests have levelled off from peak but remain up from pre Covid.

Anticipate further increase - as is being anticipated across Canada this winter.

Worry may be missing the need of some of our seniors.

**iv) WIG** - Cathy Zroback (met on October 20)

- Suggestions/discussion surrounding "how to\of pulpit supply". A very time consuming task.
- Exploring the potential for Knox Town.
- Suggestion that Christmas Eve service be adult geared to avoid "birthday party" bedlam of unvaccinated kids.
- WIG members in place to help house groups with Covid duties at the door...no issues.
- Positive feedback re in person services and feeling of safety.
- LT would like advent activity for youth.

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- Lynda Pyzer has had feedback that parents aren't coming since there is no Sunday School for the kids. Cathy Zroback suggested that by their next meeting it would be late to plan activities.
- Lynda Pyzer asked about Quilters. Can they resume safely.
- Next meeting Nov. 24/21

**v) Building** - Cathy Zroback

- Monday work routine resumed after summer.
- routine maintenance continues (nursery door trimmed, staining, bulletin board hung, door unjammed, window latches adjusted so they close ...etc).
- Balcony stain glass window repair completed.
- need to reroute lower hall bathroom pipes before next polar vortex (froze last year).
- still need FOOTPRINTS Grant application completed and submitted (application process has changed in the interim)
  - confirmed with program that it's OK if our stats can't prove an energy decrease (ie we don't have any "normal" years in the last 3 years). As long as our projects are recognized as having energy saving potential.
- our focus will be on replacing 50 year old windows – ones with broken seals, or don't close properly (original plan to do LED sanctuary lighting is not feasible).
- discussion took place about "going green" activities taking place at Knox and information that should be included for the Footprints application.
- the festival of the arts included the basement piano in the recent piano tuning done .  
A note of thanks will be sent to them (via Len Mark).

**6) New Business:**

- i)** Advent possibilities for children: Lynda Pyzer - Is it possible to have some - as above, it is getting late to plan for such
- ii)** Hearts of Knox Quilt sale – Will be held for congregants after church on November 21 with all Covid protocols observed. Quilts will subsequently be offered for sale on line, as was done last year.
- iii)** Community of Faith Profile: Draft is underway. Youth have been emailed for input with some response. Don Cameron, Lynda Pyzer and Brenda Shodin are pulling it together. Rai Therrian and Peter Fox will help edit the outcome.  
A question about ministerial appointment Vs. a Call led to discussion. An appointment is essentially a time limited position, a Call is a permanent hiring.

- 7) Adjournment** - Moved by Thelma Bretel  
Date of next meeting - December 14, 2021  
Devotions - Rai Therrien

- 8) Closing prayer** - Marc Whitehead led in prayer.

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Signature of Chair

Signature of Secretary

**Motions:**

**Motion #1** Moved by Thelma Bretel and seconded by Don Cameron  
THAT the agenda be adopted as amended.  
Carried

**Motion #2** Moved by Peter Fox and seconded by Don Cameron  
THAT the minutes of October 12, 2021 meeting be approved with corrections.  
Carried

**Motion #3** - Moved by Peter Fox and seconded by Cathy Zroback  
THAT any M&S budget shortfall be covered from the operational budget.  
Carried

**Motion #4** - Moved by Peter Fox and seconded by Don Cameron  
THAT sufficient funds be taken from the Manse Fund to balance Knox's budget at year end.  
Carried

**Motion #5** - Moved by Peter Fox and seconded by Cathy Zroback  
THAT the finance committee be approved to make up as necessary the M&S budget/donation  
shortfall from Knox's operational funds at year end.  
Carried

**Decisions Made By Consensus:**

That Hearts of Knox be permitted to have a quilt sale in the lower hall following church  
November 21/21 with all Covid protocols to be followed.

**Reports and Tasks Pending from November 9, 2021**

<b>Tasks</b>	<b>Person(s) / Responsible</b>
Get revised quotes with options for the tower wall	Cathy Zroback
Windows in greatest need of replacement	Building committee
Note of thanks to Len Mark	Rai Therrien
Community of Faith profile	Lynda Pyzer, Don Cameron, Brenda Shodin
Check with office about extra keys to building	Lynda Pyzer