

a place to be

a place to belong

a place to become

Leadership Team Meeting  
Minutes  
June 25, 2019  
Narthex Upstairs Knox United

**Present:** Meg Illman-White, Acting Chair; Peter Fox; Jean Anne Hallas, M & P; Thelma Bretel; Charlotte Caron; Cathy Zroback; Don Cameron; Cheryl Dyck, Recording Secretary

**Regrets:** Elora Cavner

**1) Opening:**

**A. Reflection:** Meg read a reflection from Psalm 46.

**B. Approval of Agenda:**

Approval of agenda was made by consensus.

**C. Approval of May 29, 2019 Minutes**

Motion #1: Peter Fox/Charlotte Caron

CARRIED

THAT the May 29, 2019 minutes be approved as circulated with one correction:

3) Correspondence: Pabaamashi is an active project of Knox, NOT an interest group.

**1. New Business:**

**a. Photo Book Price (IPC - attached)** Item deferred until Fall

**b. Pabaamashi Project:** - there was concern about liability, charitable status and insurance; Meg had a meeting on June 21 with Standard Insurance Brokers and they evaluated the project with a checklist. They held that Pabaamashi is part of Knox's outreach and is therefore covered by our existing policy. It was agreed that if there are changes in the project or extra risk factors Pabaamashi will be responsible for the cost of any extra coverages required. If this should happen the insurance company should be notified of the details of the extra coverage including the effective dates.

**c. Congregational meeting update**

Charlotte Caron and Meg reported that the congregational meeting of June 9/12 went well. A straw vote took place showing that those present would be in favour of moving the cross; a congregational meeting will be called in the fall to make this decision. Meg noted that the cross does not have to come down immediately as it is not highest on the KDSB list at present, and that an ad hoc committee should be formed to recommend the next steps for the cross (ie: where it will be stored and where it will be re-mounted). Charlotte noted that with this strong a straw vote, LT could simply make this decision.

Meg Illman-White argued against the Leadership Team's making any motion at the current time on the grounds that it would be procedurally out of order. The agreement at the call of the Congregational Meeting was that it would not be a meeting to make a decision but to begin conversation. A motion was made nonetheless, the mover and the seconder holding that attendance at the meeting was of sufficient proportion to indicate the wishes of the congregation.

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**Motion #2:** Charlotte Caron/Don Cameron CARRIED (1 abstention)  
THAT having heard the strong recommendation of the congregation that the cross be removed and acting on that advice, the Leadership Team authorizes the Kenora District Services Board to remove the cross from its current position. at their expense. It is understood that the cross will be stored until a decision is made about its future installation.

**d. Proposed covenant between Knox and the Region:** this item was deferred to the August meeting of the Leadership Team when Region has their portion re-written.

**3) Reports:**

**a. Finance**

Peter Fox noted that as of June 24/19 Knox's bank balance is \$133,590. He made comparisons between the utility bill and Synergy North for the last few years and reported a significant decrease in costs since the Knox building has downsized. A revised lease rate adjustment calculation breakdown is attached

**b. Ministry & Personnel**

Jean Anne Hallas raised a concern that we are not following laid down operating procedures for special activities and raised the matter of informal Sunday services in the month of July. Knox has usually been closed for the month of July and she noted that staffing and financial matters need to be considered.

She further noted that there is an application form that an Interest Group or a House Group must submit for an activity they are considering before the activity occurs. This would allow for adequate communication with affected parties before an event occurs. The Pabaamashi Project was such a case in point and we already have someone appointed to a paid position without the appropriate authorization. For the informal Sunday Services to be functioning a special Worship Interest Group should submit an application form to the Leadership Team as well as minutes of their meetings.

Meg responded that the form has not been used since she came to Knox, nor was she (or others on the current Leadership Team) aware of this form.

Jean-Anne also reported that Cheryl Dyck will be taking vacation from July 15 - 19 and Meg Illman-White will be on vacation for the month of July.

**c. Minister - Meg (Report Attached)**

Highlights within this report were;

- Emails from First Presbyterian and First Baptist Church were received, both congregations wanted Knox to know they want to be supportive and engage in learning and in Ministry with us as pertains to the changes in the neighbourhood pertaining to the Service Hub.
- A noon hour workshop resourced by the Northwestern Health Unit is taking place on July 11 at First Presbyterian Church to talk about the changing face in Kenora, substance abuse and its impact on the community.

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- There is a Service Hub Advisory Committee that meets every other week with the City, Police, KDSB, Knox and NeChee; Meg and Don Cameron attend on behalf of Knox
- A vision to create a research project that combines action-based inquiry with investigation and best practices in other communities and what we can learn from them. To apply for a \$5000 Emerging Spirit grant to support hiring a research worker to do this work.

**Motion #3:** Peter Fox/Thelma Bretel

CARRIED

THAT Knox United Church LT apply for an emerging spirit grant to research best practices and help with funding a speaker series.

**d. Building**

Charlotte has a meeting scheduled with OPP policeman Bob Bernie to do an assessment of church property and make recommendations for improvements in our security. He will evaluate No Loitering signs, installation of external lights with timers, and other ideas. The broken glass on the sanctuary door has been ordered. We have no security cameras installed at Knox and the power to run these is very expensive. Charlotte was going to speak with KDSB regarding reserve funds to cover costs for vandalism. Cathy mentioned that in the initial drawings for the kitchen the taps that were installed are not the proper ones as the big coffee urns won't fit under them for filling. New taps have been purchased but would like to know if KDSB will cover the cost. Charlotte will mention this when next meeting takes place.

**5) Leadership Team Discussion**

**A. Behold**

Don Cameron submitted a report on behalf of the Behold Interest Group. He noted that four theme discussions were held, comments were recorded and compiled for future action in the church. The Leadership Team will use the report to discuss further direction at their LT Retreat. (Attached report)

**Motion #4:** Cathy Zroback/Thelma Bretel

CARRIED

THAT the Leadership Team received the report of the Behold Interest Group with thanks and will review it at the Leadership Team retreat.

**B. Finding "home" again**

Meg raised the question of how Knox can be "church" in this changing reality. The role of church is different than the role of other community partners, businesses and police. It is important that our actions reflect our beliefs and sense of discipleship.

**C. Public and Church Messaging regarding safety and much busting re the Hub.**

Two safety issues have happened between two separate patrons of the Hub and each of Knox's staff. Also, two members of Knox, having asked a patron to leave, have been met with abusive language. There is a solid core of community partners that are offering to

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help Knox with their skills and resources. A noon hour session on substance abuse in Kenora is being planned at the First Presbyterian Church, at their invitation and resourced by the Northwestern Health Unit. The workshop is open to both community and church members. The police are also willing to come and do a session on developing community safety protocols.

### 6) Closing:

- A. Date for LT Retreat - Saturday, August 24
- B. Reflection for Next Month: Thelma
- C. Closing: Meg closed with a prayer.

### Reports and Tasks Pending from June 25 Meeting

Tasks	Person(s) Responsible
Fill out paperwork for Interest Group re: Pabaamashi	Meg Illman-White
Mention kitchen taps with KDSB to recover costs of new ones	Charlotte Caron
Better communication between WIG and LT.	Meg Illman-White
Fill out paperwork for Emerging Spirit grant	Don Cameron/Meg Illman-White
Meeting with Bob Bernie to go over safety issues for Knox	Charlotte Caron

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**Motions:**

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THAT the May 29, 2019 minutes be approved as circulated with one correction under Correspondence: Peter noted that Pabaamashi is an active project of Knox, and has not been named as an interest group as of yet.

**Motion #2:** Charlotte Caron/Don Cameron CARRIED (1 abstention)  
THAT having heard the strong recommendation of the congregation that the cross be removed and acting on that advice, the Leadership Team authorizes the Kenora District Services Board to remove the cross from its current position at their expense. It is understood that the cross will be stored until a decision is made about its future installation.

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