

**Virtual Leadership Team Meeting
Minutes
August 17, 2021**

Present: Lynda Pyzer, Thelma Bretel, Cathy Zroback; Rai Therrien, Peter Fox, Don Cameron, Elora Cavner, Marc Whitehead

Regrets: Brenda Shodin, Louise Marston

1) **Devotions:** Lynda Pyzer reminded us of our Holy Manners

2) Approval of Agenda:

Motion #1 - Moved by Thelma Bretel and seconded by Cathy Zroback THAT the agenda be approved as printed.
Carried

3) Approval of Minutes:

Statement in May 11/21 minutes about the special gifts policy that is labelled transitional ... effective "during the time Knox is without a minister" should be revised and "during....minister" should be removed.

Spelling of Treaty Three corrected

Laura Scott is NOT a CDM for us

Motion #2 - Moved by Elora Cavner and seconded by Thelma Bretel THAT the minutes be adopted as corrected.
Carried

4) Business Arising from Minutes:

i) Henry Wall/Lynda Pyzer - no action to date.

People that wrote letters were invited and Doug Schneider was cleared of possible conflict of interest. The second person asked that their name not be announced

To date no sign of the downtown washrooms funded by KDSB.

ii) **Community of Faith Profile** - Lynda Pyzer

Marc is unaware if Mona is back. Is there an actual form of this task, where is it found. Try the United Church website under Pastoral Faith or Community of Faith.

Lynda, Don and Brenda will meet to see how we will meet with the congregation.

iii) **Fellowship Center** - Lynda Pyzer

Renovations - this idea as "dampened" at a Kenora Moving Forward meeting so follow up was not done with Yvonne Bearbull.

iv) **Pay Levels** - Peter Fox and Marc Whitehead - Congregational Designated Ministers

receive \$221 per service. Services by the Worship Committee will be paid the agreed upon amount and the payment can be accepted or refused by choice.

Are Care Home services separate payment or is payment for the day? Jan Richardson has been doing most/all of them. Marc volunteered that Care Home services are usually done by volunteers from the congregation.

Lynda will ask M&P about payment and if Care Home Services are part of the job description for the new minister.

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v) Treaty Three - Lynda Pyzer

A letter was sent and there has been no response yet.

vi) Nominations - Peter Fox

- 1) House Group Leader - Jan Lindstrom will do it for 6 months
- 2) M&P Members - Brenda and Louise will discuss tasks with Marc Cudney to see if he is still interested.
- 3) Other Positions - Some interest but no commitments yet.
The team of Peter, Debbie Gan and Les Armstrong are carrying on. Still needed are Trustees. LT members have agreed to do another year.
Peter suggests we change our Governance Document to cover emergency situations.
For the congregational meeting nominations should be for House Group Coordinator, M&P, LT and perhaps a Trustee.

vii) Facebook - Lynda Pyzer

Louise has set it up. Elora will assist Brenda, will do "seasons".

viii) Outside Sign - Cathy Zroback

Hoped to repair it last week but the material was not in. The new material is UV protected and less breakable than the plexiglass. Can the messages on the sign be Cheryl's task? M&P will be asked.

5) Correspondence:

- i)** Request for approval for a wedding July 16, 2022 for Ed Zroback and Josee Richeleau. Will be performed by Eric Matheson and Cheryl Kinney Matheson (already have agreed) and Cheryl Dyck was copied on the email to reserve the church. M&P must approve. LT approved it for entry into our wedding record book. M&P to secure a minister. Lynda Pyzer will advise Peter Kirby of our discussion and decision. Louise Marston subsequently asked if there was any way Knox could support our members who are spending their own money for meals. Answer: some Pantry money has been given in the form of gift cards for supplies for their meal preparation. Louise wondered if the newsletter could inform the congregation of the money some are spending for these meals.

6) Reports:

- i) M&P** - Written by Brenda Shodin, reported by Lynda Pyzer.
Interim Ministerial needs: Cheryl Kinney Matheson is in a P2P agreement with us for crisis needs. She will do weddings and other pastoral care needs.
Ren Amell is working with St. Andrews, but can do weddings and will stay abreast of our needs if there are no others available.
M&P has not spoken to Eric Matheson or Gord Day-Janz yet.
LT query re Cheryl Dyck returning to on site work was discussed. M&P will be asked.

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ii) Finance & Stewardship - Peter Fox - (attached)

iii) Building - Cathy Zroback

The window sill is to be done Monday, August 23/21. Craftsman has the key. Balcony stained glass window scheduled for September 13.

7) New Business: Lynda Pyzer

i) Congregational Meeting

August 29/21 to be covered. Nominations and outline of Community of Faith Process so the congregation is aware of the length of time it may take to secure a new minister. Hopefully the meeting will also generate interest and volunteers.

ii) Reopening

The topic generated significant discussion. Who decides? WIG???

Lynda Pyzer would like to ask the congregation how they are doing and what they feel they need. Marc Whitehead volunteered that many churches are returning with both in person and virtual services. To have these simultaneously adds a layer of difficulty for the virtual.

Questions: Can Knox Hearts resume their meetings/projects? If they feel they can follow Covid protocols and members are comfortable doing so.

Can the requested September Concert go ahead? Yes as long as Public Health protocols are followed.

iii) Retreat

This is the time of year that LT usually has a retreat. The consensus seemed to be no for a variety of reasons. Why and what would our topics be?


8) Adjournment: Date of next meeting September 7/21 @ 7:00 p.m. Zoom

Devotions - Don Cameron

9) Closing Prayer - Led by Marc Whitehead



Signature of Chair



Signature of Secretary

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Motions:

Motion #1 Moved by Thelma Bretel and seconded by Cathy Zroback THAT the agenda be approved as printed.
Carried

Motion #2 Moved by Elora Cavner and seconded by Thelma Bretel THAT the minutes be approved as corrected.
Carried

Decisions Made By Consensus:

1. Approval of wedding at Knox on July 16/22 for Ed Zroback and Josee Richeleau to be entered in our wedding book.
2. Approval of funeral service in August 2021 for Pauline Robertson.
3. Knox LT retreat will not be held this time.

Reports and Tasks Pending from August 17, 2021

Tasks	Person(s) / Responsible
Volunteers for church positions	Nominating committee contenting
Review Governance Document so emergency situations are covered	Leadership Team
Outside sign repair	Cathy Zroback
Wedding approved for 2022	M & P
August 21 funeral approval	M&P to arrange Minister
Resumption of on site secretarial work	Lynda Pyzer to discuss with M&P
Prep for congregational meeting Aug. 29/21	Lynda, Don & Brenda
Limited opening for Hearts of Knox if they choose	Lynda Pyzer to advise the Hearts
September concert, to follow Public Health Covid protocols	Len Mark to be advised of concert approval